The Emmett City Council held a meeting at 501 E. Main Street, Emmett, Idaho.

Council President Henderson called the meeting to order at 5:30 p.m.

President Henderson led the Pledge of Allegiance

Hugh Orr offered the Community Invocation

**Council Present**: Council President Tona Henderson, Councilor Steve Nebeker, Councilor Tom Butler, Councilor Jody Harris, Councilor Gary Resinkin, Councilor Denise Sorenson

**Council Present by Zoom**: None

**Council Absent:** None

**City Attorney**: Jake Sweeten

**Staff Present**: Lyleen Jerome, Mike Knittel, Steve Kunka, Curt Christensen, Clint Seamons, Brian Sullivan, Michael Giery, Alyce Kelley

**Staff Present by Zoom**: None

**Public Present**: Jethro Batchelor Emmett; ID, Hugh Orr – Emmett, ID; Heather Donesky – Emmett, ID

**Amendments to the Agenda**: None

**Declaration of Conflict of Interest**: None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

**Council President:** Proclamation – Idaho Family Reading Week

**City Council:** None

**Announcements and Good of the Order:** None

**CONSENT AGENDA:**

Approval of Minutes – October 8, 2024 – Regular Council Meeting

Approval of Accounts Payables

Approval of Permits – Bartender Permit – Shawn Gonzalez, Daniel Neves, Donna Hauser, Justin Jones, Shina King, Shane Mettler, Cynthia Snook, Daniel Kyle Vaughan, John Wood.

Pawnbroker Permit – KingFisher Sporting Goods & Pawn

Councilor Resinkin **MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED**. Seconded by Councilor Butler. **Motion carried by voice vote**

**BUSINESS:**

Stephanie Johnson, Deputy Clerk requests approval of Resolution **#R2024-04 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF EMMETT, IDAHO, AUTHORIZING DESTRUCTION OF RECORDS. Councilor Nebeker MOVED TO APPROVE RESOLUTION R2024-04 AND INCLUDE** **EXIHIBIT A**. Seconded by Councilor Resinkin. **Motion carried by voice vote.**

Mike Giery, Fire Marshal requests approval of Release of Liability to utilize vacant property for training purposes. Councilor Nebeker **MOVED TO APPROVE, AND THE MAYOR TO SIGN, THE RELEASE OF LIABILTY, THEREFORE ALLOWING THE FIRE DEPARTMENT TO UTILIZE THE VACANT PROPERTY LOCATED AT 512 N.** **WASHINGTON FOR TRAINING PURPOSES**. Seconded by Councilor Sorenson. **Roll call vote:** Council President Henderson – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Nebeker – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. **6-AYES, 0-NOES Motion Carried**.

Lyleen Jerome, City Clerk requests approval of Q4 financial report for fiscal year 23-24. Councilor Butler **MOVED TO APPROVE TREASURERS FINANCIAL REPORT FOR QUARTER ENDING SEPTEMBER 30**, **2024 AND TO PUBLISH THE REPORT ON THE CITY WEBSITE**. Seconded by Councilor Harris. **Roll call** **vote:** Council President Henderson – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Nebeker – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. **6-AYES, 0-NOES Motion Carried**.

Lyleen Jerome, City Clerk requests approval of Pitney Bowes Lease Renewal Agreement. Councilor Sorenson **MOVED TO APPROVE LEASE AGREEMENT BETWEEN NASPO VALUE POINT AND CITY** **OF EMMETT FOR THE PITNEY BOWES POSTAGE METER EQUIPMENT.** Seconded by Councilor Harris. **Roll call vote:** Council President Henderson – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Nebeker – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. **6-AYES, 0-NOES Motion Carried**.

Lyleen Jerome, City Clerk requests approval of Key2Purchase Agreement. Councilor Sorenson **MOVED TO APPROVE AGREEMENT BETWEEN KEYBANK AND CITY OF EMMETT FOR CORPORATE CREDIT** **CARD ACCOUNT WITH A CREDIT LIMIT OF $75,000**. Seconded by Councilor Butler. Roll call vote: Council President Henderson – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Nebeker – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. **6-AYES, 0-NOES. Motion Carried**.

Steve Kunka, Police Chief requests approval of Lighted Horse Parade. Councilor Nebeker **MOVED TO** **APPROVE THE LIGHTED HORSE PARADE ON DECEMBER 14TH**. Seconded by Councilor Resinkin. **Motion carried by voice vote.**

Clint Seamons, PW Director requests approval of low bid to Consolidated Supply Co in the amount of $17,329.00. Councilor Sorenson **MOVED TO APPROVE LOW BID TO CONSOLIDATED SUPPLY CO IN THE AMOUNT OF $17,329.00 FOR CHECK VALVES FOR WELL #6.** Seconded by Councilor Resinkin. **Motion carried by voice vote**.

**ACTIVITY REPORTS:**

Building Official/City Planner – Brian Sullivan – Reported

City Clerk, Lyleen Jerome – Reported

Fire Chief – Curt Christensen - Reported

Library Director, Alyce Kelley – Reported

Police Chief, Steve Kunka – Reported

Public Works, Clint Seamons – Reported

IT Systems Director, Mike Knittel – Reported

**ADJOURN**

Councilor Harris **MOVED TO ADJOURN.** Seconded by Councilor Resinkin. **Motion carried by voice vote.**

**Meeting adjourned at 5:57 p.m.**

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**