The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Petrie called the meeting to order at 7:00p.m.

Mayor Petrie led the **Pledge of Allegiance**

Joshua Williams offered the **Community Invocation**

**Council Present**: Council President Steve Nebeker, Councilor Jody Harris, Councilor Denise Sorenson, Councilor Thomas Butler, Councilor Tona Henderson

**Council Absent:** Councilor Gary Resinkin

**Staff Present:** Lyleen Jerome, Curt Christensen, Alyce Kelley, Steve Kunka, Mike Knittel, Brian Sullivan, Clint Seamons

**Public Present:** Dave Morgan, 498 E. Shafer Drive Meridian, ID; Ted Enck, 5711 S. Ash Pt Way, Meridian; Josh Williams, 604 S. Johns, Emmett

**Public Present via telephone**: None

**Amendments to the Agenda**: None

**Declaration of Conflicts of Interest:**  None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

**Mayor –** Recognition to Annie Kunka EHS Cross Country District Winner

**City Council** – No Comments

**Announcements and Good of the Order** – None

**CONSENT AGENDA**:

**Approval of Minutes** – October 25, 2022 – Regular Meeting

**Approval of Accounts Payable**

**Approve Permits** – Bartenders – Jaquilyn Espy, Brandon Fry, Batul Abbas Aarti, Angela K Gabiola, Jenny Jensen, Fransisco Lopez, Kassandra Mahurin, Jeremy Russell, Christine Widdison

Councilor Henderson moved to approve **THE CONSENT AGENDA AS PRESENTED.** Seconded byCouncilor Sorenson. **Motion carried by voice vote**

**PUBLIC HEARING:**

**Annexation #ANN22-002 with Zoning Classification, Preliminary Plat PP#22-002 for Hidden Gem Subdivision**

**Applicant**: Dave Morgan

**Property Owner**: Sharp Properties, LLC

**Property Location**: End of Butte Shadow Street, Section 5, Township 6N, R1W., B.M., Gem County

Mayor Petrie opened the public hearing at 7:15 p.m.

Brian Sullivan, Building Official/Zoning Administrator gave the staff presentation

Dave Morgan, applicant, presented the projected subdivision plans

Mayor Petrie called three times for public comments – no comments presented

Mayor Petrie closed the public hearing at 7:30 pm.

**Decision of Public Hearing**: Councilor Henderson **MOVED TO APPROVE THE FOLLOWING APPLICATIONS ANN 22-002, ANNEXATION OF PARCEL # RPC8439A010040 CONTAINING 3.788 ACRES AS DESCRIBED IN THE LEGAL DESCRIPTION EXIBIT A WITH A ZONING CLASSIFICATION OF R-1, SINGLE-FAMILY RESIDENTIAL AND ADOPT STAFF REPORT AS PART OF THE APPROVAL, ALSO, PP22-002 PRELIMINARY PLAT OF HIDDEN GEM SUBDIVISION ADOPTING SITE-SPECIFIC CONDITIONS OF APPROVAL IN SECTION 8 AND ENTER THE STAFF REPORT INTO THE RECORD AS PART OF THE APPROVAL** Seconded by Councilor Butler.  **Motion carried by voice vote**

**PUBLIC HEARING:**

**Annexation #ANN22-003, SUP #22-003, and PP#22-003 – Annexation with Zoning SUP for a Planned Unit Development and Preliminary Plat for Proposed Groveland Subdivision**

**Applicant:** KB Homes Idaho, LLC

**Property Owner:** Dennis and Willean White

**Property Location:** S. Substation and E. 4th Street

Mayor Petrie opened the public hearing at 7: 35 p.m.

Brian Sullivan, Building Official/Zoning Administrator, and Clint Seamons, Public Works Director gave the staff presentation

Applicant Sabrina Durtschi, representing KB Homes Idaho LLC presented the projected subdivision plan

Mayor Petrie called for public comments. Candace Karst, Emmett, Idaho posed a concern about the plan for the entry to Gem Stone and the stub road. Applicant Sabrina Durtschi responded to the concern.

Mayor Petrie called for public comments three times, no comments

Mayor Petrie closed the public hearing at 8:27 p.m.

**Decision of Public Hearing**: Councilor Henderson **MOVED TO APPROVE APPLICATION ANN 22-003, ANNEXATION OF 40.67 ACRES LOCATED AT PARCELS RP06N01W087203 AND RP06N01W087600 INTO THE CITY, WITH THE ZONING CLASSIFICATION OF R-1, SINGLE-FAMILY RESIDENTIAL**, **AND ADOPT THE STAFF REPORT AS PART OF THE APPROVAL**. Seconded by Councilor Butler. **Motion carried by voice vote.**

Councilor Henderson **MOVED TO APPROVE APPLICATION SUP 22-003, A SPECIAL USE PERMIT (SUP) TO ALLOW A PLANNED UNIT DEVELOPMENT (PUD) WITH REDUCED MINIMUM LOT SIZE OF 5,051 SF AND REDUCE FRONTAGE OF 50’ MINIMUM.** Seconded by Councilor Butler**. Motion Carried by voice vote.**

Councilor Henderson **MOVED TO APPROVE PP 22-003, A PRELIMINARY PLAT FOR GROVELAND SUBDIVISION AND ADOPT THE STAFF REPORT AS PART OF THIS APPROVAL.** Seconded byCouncilor Butler. **Motion carried by voice vote.**

**NON-CONSENT AGENDA**

**BUSINESS:**

Kelly Winward requests approval to waive sewer charges incurred during a leak on property located a 522 W. 1st Street. Lyleen Jerome, City Clerk informed the Council that the City does not have a sewer charge waiver policy and due to our current active Bond Agreement, it would be a violation of the agreement should the Council grant a waiver on sewer charges. **No Action Taken.**

Lyleen Jerome, City Clerk requests approval of the 2023 Holiday Closure Schedule. Councilor Butler **MOVED TO** **APPROVE THE 2023 HOLIDAY CLOSURE SCHEDULE**. Seconded by Councilor Harris**. Motion Carried by voice** **vote.**

Lyleen Jerome, City Clerk requests approval of the 2023 City Council Meeting Schedule. Councilor Butler **MOVED TO APPROVE THE 2023 COUNCIL MEETING SCHEDULE.** Seconded by Councilor Henderson. **Motion Carried by voice vote.**

Lyleen Jerome, City Clerk request approval of 4th Quarter Financial Statement ending September 30, 2022.Councilor Henderson **MOVED TO APPROVE 4th QUARTER FINANCIAL STATEMENT AND INSTRUCT THE CLERK TO PUBLISH ON THE CITY WEBSITE**. Seconded by Councilor Butler**. Motion Carried by voice vote.**

Clint Seamons, Public Works Director requests approval of the 2022 Arbor Day Grant Accomplishment Report. Councilor Henderson **MOVED TO APPROVE THE 2022 ARBOR DAY GRANT ACCOMPLISHMENT REPORT.** Seconded by Councilor Butler**. Motion carried by voice vote.**

Clint Seamons, Public Works Director requests approval of the Arbor Day Foundation 2022 Tree City USA Application Certification. Councilor Henderson **MOVED TO APPROVE ARBOR DAY FOUNDATION 2022 TREE CITY USA** **APPLICATION FOR CERTIFICATION. Motion Carried by voice vote.**

**DEPARTMENT/ ACTIVITY REPORTS**

**A. Building Official/City Planner –**Reported

**B. Clerk** – Lyleen Jerome, City Clerk – Reported

**C. Fire** – Curt Christensen, Fire Chief– Reported

**D. Library** – Alyce Kelley, Director– Reported

**E. Police -** Steve Kunka, Police Chief– Reported.

**F. Public Works** – Clint Seamons, Public Works Director– Reported

**G. Systems Administrator** – Mike Knittel, IT Systems Director– Reported

**H. Engineer -** None

Councilor Butler **MOVEDTO ADJOURN.** Seconded byCouncilor Henderson.  **Motion Carried**.

**Meeting Adjourned 8:50 p.m.**

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**